

Headquarters
United States Army Recruiting Command
Fort Sheridan, Illinois 60037-6000
28 August 1991

***USAREC/FORSCOM/TRADOC Regulation 601-98**

Effective 30 September 1991

Headquarters
United States Army Forces Command
Fort McPherson, Georgia 30330-6000
28 August 1991

Headquarters
United States Army Training and Doctrine Command
Fort Monroe, Virginia 23651-5000
28 August 1991

Personnel Procurement

United States Army Reserve Prior Service Training Program

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Summary. This regulation governs eligibility criteria, policies, and procedures for enlistment, immediate reenlistment, or extension with concurrent transfer and processing of persons into the USAR PST Program.

Applicability. This regulation applies to all elements of USAREC. The policies apply to DA agencies and MUSARC involved in the USAR PST Program as directed by HQDA. This regulation has been coordinated with HQDA, OCAR, FORSCOM, TRADOC, USARPERCEN, and USMEPCOM.

Impact on New Manning System. This regulation does not contain information that affects the New Manning System.

Supplementation. Supplementation of this regulation is prohibited.

Suggested improvements. The proponent agency of this regulation is the Office of the Director of Reserve Affairs. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQ USAREC (RCRC-PPS), Fort Sheridan, IL 60037-6190.

Distribution. Distribution of this issue has been made in accordance with USAREC Pam 25-30, distribution A. This regulation is published in the Recruiting Station Operations UPDATE. Distribution of this regulation for FORSCOM and TRADOC will be in accordance with their distribution requirements. One copy will be furnished to each for their printing and distribution requirements.

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Chapter 1

General

1-1. Purpose

a. This regulation prescribes the eligibility criteria, policies, and procedures for persons to become members of United States Army Reserve (USAR) troop program units (TPU) and participate in formal military occupational specialty (MOS) training as part of the membership agreement.

*This regulation supersedes USAREC/FORSCOM/TRADOC Regulation 601-98, 13 October 1987.

b. To assist the United States Army Training and Doctrine Command (TRADOC) liaison non-commissioned officer with resolving problems at the training base.

1-2. References

For required and related publications and blank forms see appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Responsibilities

a. Deputy Chief of Staff for Personnel has overall responsibility for developing and maintaining the policy and procedures for the USAR prior service training (PST) option.

b. Chief, Army Reserve is responsible for:

(1) Developing training requirements for the PST option according to AR 350-10.

(2) Providing funding to the United States Army Forces Command (FORSCOM) for training and related costs of the USAR PST option.

c. The Commanding General (CG), United States Total Army Personnel Command (PERSCOM) provides:

(1) Automated program support on the Recruit Quota System (REQUEST) for the USAR PST option.

(2) Applicant screening in the Personnel Security Screening Program.

d. Commander, United States Army Reserve Personnel Center (USARPERCEN) provides qualification screening and assignment processing for soldiers of the Individual Ready Reserve (IRR) seeking USAR TPU membership.

e. The CG, United States Military Entrance Processing Command processes applicants as prescribed in AR 601-270 and this regulation.

f. The CG TRADOC provides:

(1) United States Army Reception Battalion (RECBN) processing and skill training, as required.

(2) After coordination with FORSCOM, Major United States Army Reserve Commands (MUSARC) are to issue an amendatory order extending active duty for training (ADT) for participants to complete courses of training, as necessary.

g. The CG, United States Army Recruiting Command (USAREC) will conduct the USAR PST option as an integral part of the USAR recruiting program.

h. The CG FORSCOM:

(1) Administers the ADT funding and accounting for the USAR PST option.

(2) Publishes and distributes ADT orders for this option.

(3) Ensures PST option participants report as required for movement to training with prescribed documents and military clothing (if issued).

1-5. Exceptions

Exceptions to nonstatutory provisions of this regulation may be made by HQDA (DAPE-MPA), WASH DC 20310-0300. Requests for exceptions with justification will be sent through command channels.

Chapter 2 Policy

Section I General

2-1. Eligibility

a. This option is available to persons qualified for enlistment and soldiers qualified for transfer, with or without reenlistment or extension to USAR TPU, but are not qualified by MOS for bona fide vacancies in USAR TPU within reasonable commuting distance of their residence.

b. Applicants requiring enlistment must qualify as prescribed in AR 601-210.

c. Soldiers of the IRR must qualify for transfer as prescribed in AR 140-10, table 4-1 and table 4-2, and USAREC Reg 140-3. A status check will be completed with the Enlisted Service Division at USARPERCEN. In addition, soldiers who do not have a remaining USAR obligation sufficient to qualify for this program must qualify for immediate reenlistment or extension as prescribed in AR 140-111.

2-2. USAR obligation

a. Applicants must be able to complete the required course of instruction and have a remaining USAR obligation of at least 2 years on their current contractual or statutory USAR obligation or;

(1) Enlist for a minimum obligation of 3 years, except those electing linguist training who must enlist for 4 years or;

(2) Immediately reenlist or extend in the USAR with concurrent transfer to a USAR TPU for a minimum obligation of 3 years, except those electing linguist training who must have a minimum obligation of 4 years.

b. Applicants must voluntarily accept formal MOS training within 180 days of acceptance for the first training seat available within the parameters of this regulation.

Section II Requirements

2-3. Physical

Applicants must have a qualifying medical examination no older than 24 months from the date of entry on ADT.

a. Applicants must meet the weight control standards prescribed by AR 600-9.

b. Applicants applying through USAREC field recruiters must process for enlistment and assignment at the Military Entrance Processing Station (MEPS).

2-4. Trainability

Applicants must meet the minimum MOS qualifications displayed on REQUEST and must have qualifying aptitude scores derived from the current version of the Armed Services Vocational Aptitude Battery and no older than 24 months from the date of accession.

2-5. National Agency Check

Applicants with a break in service of 12 months or more are required to have a National Agency Check completed.

2-6. Security clearance

Applicants electing an MOS which requires a security clearance will be processed as follows:

a. Applicants with current clearances of the appropriate level required by the MOS may be accepted upon verification by the applicant's records custodian.

b. Applicants without a clearance will be interviewed by the PERSCOM security interviewer at MEPS (if available), or the USAR TPU as prescribed in AR 601-210, chapter 6.

c. All applicants electing MOS which require TOP SECRET (TS) or TS with sensitive compartmented information access, may not enter MOS training without an approved or interim security clearance.

d. Applicants requiring security clearances will not be scheduled for a REQUEST school seat within 60 days of the application for clearance.

2-7. Limitations

a. Applicants who desire membership in a TPU that is beyond reasonable commuting distance from their residence may be accepted only with the express approval of the gaining USAR TPU commander. For IRR members use USAREC Fm 1027 (Continuation of Remarks (DA Form 4187) U.S. Army Reserve Request for Assignment/Transfer With An Existing Military Service Obligation). All other enlistments will be documented on a memorandum. Commanders will not accept applicants unless reasonable assurance exists that they will be available and can satisfactorily participate in unit training. As part of the acceptance process, these applicants will be administered the prescribed orientation in accordance with AR 135-91, chapter 4, prior to acceptance by the TPU commander.

b. Soldiers who were transferred to the IRR for reasons shown in AR 140-10, table 4-1 and table 4-2, will not be accepted for assignment with this option unless:

(1) They are accepted for assignment by the gaining USAR TPU commander on USAREC Fm 1027, and;

(2) They are processed according to AR 140-10, paragraph 4-28, table 4-1, table 4-2, and;

(3) They agree to undergo formal skill training on active duty (AD) to become qualified, and;

(4) Their assignment is approved by the Commander, USARPERCEN.

c. Current soldiers of USAR and Army National Guard units are not eligible to apply for the USAR PST option.

d. Applicants must have successfully completed a basic training (BT) course conducted by a U.S. Armed Force during previous or current military service to qualify for the USAR PST option. Soldiers of the IRR who completed BT, but did not complete skill training to be awarded an MOS, may apply as prescribed at b above.

e. Soldiers must successfully complete any training elected. If the soldier does not complete training, he or she will be required to accept training in an alternate MOS. The TRADOC liaison (USAR) noncommissioned officer will coordinate with the USAR unit commander to determine what MOS according to AR 612-201, or it is determined by the Commander, USARPERCEN, prior to

being transferred to the IRR to complete the remaining service obligation.

Section III Processing

2-8. Training seats

USAREC guidance counselors (GC) will obtain an MOS training seat reservation and a USAR TPU vacancy from REQUEST. Applicants will not be scheduled for BT; however, applicants electing one-station unit training MOS may be required to complete some or all of the BT phase according to their placement on diagnostic testing and the training installation policy.

2-9. Movement to training

a. Individuals processed by MEPS will be sent to the RECBN designated on REQUEST for initial processing.

b. If the MOS training is not conducted at an installation located with an RECBN, the soldiers will be sent to the RECBN closest to the MOS training site for initial processing and uniform issue (if necessary) before proceeding to the designated training site.

2-10. Military clothing

a. USAR TPU commanders will make every effort to obtain authorized issue of military clothing for new unit soldiers prior to their entry on AD.

b. Soldiers arriving at the RECBN without a full issue of clothing will be issued clothing as prescribed in AR 700-84.

c. Soldiers who have turned in a previous clothing issue or who have received an incomplete clothing issue must present clothing records at the RECBN. Soldiers with missing items will be required to replace items not covered at their own expense.

2-11. Funding

a. For soldiers of the IRR who do not have an MOS, the MEPS will use initial active duty for training (IADT) fund cites and issue IADT orders in accordance with AR 601-210, paragraph 6-7.

b. For other applicants, ADT funds will be obligated by the MUSARC.

c. Fund control procedures designed into Daily Orders Ledger and Finance System require all annual training (AT) and ADT orders using an MUSARC's funds to be published by that MUSARC. Fund citations, therefore, cannot be provided to MEPS for soldiers enlisting in the PST Program.

d. GC will telephonically contact the MUSARC for funding authorization and then process FORSCOM Form 1058-R(Test) (Application for Active Duty Training and Annual Training for Members of the Army Reserve) to the applicable MUSARC for orders publication. Short suspense situations should be processed by the most expeditious means available (i.e., facsimile, express mail, telephone, or message). Priority processing should be accomplished by the MUSARC. See figure 2-1 for a local reproduction master copy of FORSCOM Form 1058-R(Test) located at the end of this regulation. See table 2-1 for completion instructions.

e. After the USAREC GC obtains the training reservation:

(1) He or she will complete and forward to the appropriate MUSARC (see table 2-2) and FORSCOM Form 1058-R(Test).

(2) The MUSARC will publish an ADT order and provide two copies to the USAREC GC within 15 days of receipt of the FORSCOM Form 1058-R (Test).

(3) If the applicant must enter ADT within 15 days of option acceptance, the MUSARC will publish and forward the ADT order after the USAREC GC coordinates with the MUSARC in accordance with d above.

f. Privately owned vehicle, dependent travel, and household goods shipment is not authorized.

Chapter 3 Actions

Section I Record Entries

3-1. Option statement

a. USAREC GC will complete USAREC Fm 827 (Addendum to Certificate and Acknowledgment of Service Requirements (DA Form 3540) for Participation in the USAR Prior Service Training Option) for participation in the PST option for each applicant. The applicant is required to read and sign USAREC Fm 827 prior to being accepted for assignment (fig 3-1).

b. USAREC Fm 827 may be obtained through normal resupply channels.

c. USAREC Fm 827 will be attached to the completed DA Form 3540 (Certificate and Acknowledgment of Service Requirements for Individuals Enlisting, Reenlisting, or Transferring into Troop Program Units of the U.S. Army Reserve).

3-2. Enlistment

Record entries are prescribed in AR 601-210.

3-3. Transfer (IRR to TPU)

USAREC recruiters will complete DA Form 4187 (Personnel Action) as prescribed by the CG USAREC with the following:

a. The effective date of assignment requested (section IV, item i) must be the day following immediate reenlistment or extension. Otherwise, at least 10 days after the date the DA Form 4187 is submitted to USARPEN.

b. The USAREC GC will add to USAREC Fm 1028 (Statement for Acknowledgment - United States Army Reserve) just after paragraph 5 the letters "PST" in red ink.

c. The USAREC GC will complete USAREC Fm 1028 and both parties will place their signatures in the authentication section.

d. The USAREC GC will check "has been verified" and sign as the authorized representative in section IV of DA Form 4187.

e. A complete DD Form 1966 series (Record of Military Processing - Armed Forces of the United States) is not required; only page 1 (DD Form 1966/1) is necessary to be completed to accommodate MEPS processing and accountability. DD Form 1966/1 will be prepared according to AR 601-210.

3-4. Immediate reenlistment or extension with concurrent transfer

IRR soldiers whose remaining USAR obligation is not sufficient to qualify for the USAR PST option must:

a. Extend their current obligation to 3 or 4 years (if qualified) according to AR 140-111, chapter 3.

b. Immediately reenlist for 3 or 4 years (if qualified) according to AR 140-111, paragraph 7-5.

c. Prepare required forms according to AR 140-111.

3-5. Prior service bonus

Prior service bonus will be administered in accordance with AR 135-7.

3-6. Request for orders

a. The USAREC GC will complete a FORSCOM Form 1058-R(Test) to request ADT orders from the MUSARC.

b. Complete FORSCOM Form 1058-R(Test) as prescribed in table 2-1.

Section II Actions Following Accession

3-7. Ownership

a. Soldiers accessed by USAREC field recruiters will be escorted to the USAR TPU to facilitate personnel processing and unit sponsorship programs. The recruiter will maintain contact with the soldier until the soldier is shipped to ADT as prescribed in USAREC Reg 601-82. The TPU commander will assist as needed. Maintaining contact is to ensure:

(1) The soldier's status for eligibility and availability for ADT is unchanged.

(2) The soldier reports to the MEPS as prescribed.

b. Inability of the soldier to attend scheduled ADT requires training seat cancellation. If the basis for inability to attend scheduled ADT is temporary (e.g., injury of a temporary nature), a training seat renegotiation is required. Procedures are as follows:

(1) The GC will be provided a statement from the soldier's medical care provider, medical doctor from the supporting Army hospital responsible for medical support of the unit, or medical doctor from the MEPS. The statement will provide the projected date the soldier is physically able to enter ADT.

(2) The GC will cancel the currently scheduled training seat and obtain a training seat in the future through use of the renegotiation capability on REQUEST.

(3) The GC will contact the MUSARC to request ADT orders amendment reflecting the new scheduled training dates. The GC will inform the TPU commander of the change in training dates.

c. Inability of the soldier to attend ADT on a permanent basis (e.g., option disqualification, permanent hardship, physical impairment) or a renegotiated training seat cannot be obtained, requires the following actions:

(1) The GC will cancel the existing training seat reservation without use of the renegotiation capability. The GC will notify the MUSARC of the cancellation action.

(2) The MUSARC will revoke the ADT orders.

d. Soldiers enlisted or assigned under the PST option who are subsequently unable to obtain training or enter ADT for MOS training require TPU commander decision or action. Options are as follows:

(1) Retain the soldier in the unit in the duty position recruited for subject to successful action to gain MOS qualification through other training means (e.g., USARF School). Soldier must be scheduled for enrollment (or formally enrolled) in the MOS-producing course, as appropriate, immediately.

(2) Retain the soldier in the unit concurrent with assignment to a duty position or MOS other than which recruited for. MUSARC approval required. Soldier must meet trainability requirements for the MOS and be scheduled for enrollment (or formally enrolled) in the MOS-producing course, as appropriate, immediately. Eligibility for the prior service bonus must be recomputed based on the new assignment.

(3) Transfer the soldier to the IRR.

3-8. Entry on ADT and IADT

a. The TPU commander will ensure that soldiers maintain the standards to enter training, including weight standards of AR 600-9. The TPU commander will ensure that soldiers report to the prescribed MEPS on the required date to enter ADT or IADT with their personnel record, finance record, clothing record, a full issue of military clothing (if obtained), and other documents as deemed necessary. For guidance, unit commanders should review AR 140-1, paragraph 3-26a to identify and correct problems before sending a soldier to ADT or IADT.

b. The following minimum documentation is required for PST option individuals to enter training:

- (1) Military personnel and finance record.
- (2) Enlistment, reenlistment, extension, or transfer documents.

- (3) Current physical examination.
- (4) ADT or IADT orders.
- (5) Skill verification documents, as necessary.
- (6) Personal documents (birth, marriage certificates, etc.).
- (7) Military clothing and clothing record.
- (8) Security clearance verification.

3-9. Packet breakdown and distribution

a. The enlistment packet composition and distribution for persons enlisted at MEPS is prescribed in AR 601-210, table B-2B.

b. The reenlistment or extension with concurrent transfer packet composition and distribution is prescribed at appendix B.

c. IRR soldiers who do not require extension or reenlistment to meet the PST option service obligation will have their packet composition and distribution the same as those requiring extension or reenlistment (app B), minus the new contract or extension.

Section III Information for Participants

NOTE: At a minimum, the information in this section will be provided to all PST option participants at the time of accession by USAREC personnel and just prior to entry into training by the new member's unit commander.

3-10. USAR drill attendance

a. Persons who enlist, reenlist, or extend at MEPS must begin unit participation at the next scheduled unit assembly.

b. Soldiers who transfer from the IRR to the USAR TPU without reenlistment or extension are not authorized to attend training assemblies without an assignment order issued by USAR-PERCEN, as prescribed in AR 140-10, paragraph 1-9.

c. Soldiers must participate satisfactorily with their USAR unit at all training assemblies and AT, unless excused by proper authority as prescribed in AR 135-91. Entry on ADT for MOS qualification takes precedence over AT.

3-11. Standards

a. Soldiers must maintain the service and PST option qualification standards. Unit commanders must identify and correct problems before sending a soldier to ADT or IADT.

b. Soldiers who do not report for ADT or IADT when required will be considered absent without leave, unless they are excused by the USAR unit commander as prescribed in AR 630-10.

c. Soldiers must bring all military records and issued clothing to ADT. If soldiers have not been issued clothing or items are missing, the RECBN will issue clothing. Failure to bring issued clothing, as reflected on the personnel clothing record, may result in the soldier having to purchase the missing items at his or her own expense.

d. Soldiers electing a one-station unit training MOS will be assigned to a course of instruction after diagnostic testing or according to the training installation policy, and may have to complete the entire course, to include the BT portion.

e. All soldiers must pass the Army physical fitness test as part of the MOS qualification requirement. Soldiers are encouraged to begin an individual fitness program before entering formal military training in accordance with AR 140-1.

f. Soldiers will not receive an advance in their military pay, they should have sufficient funds for travel expenses and incidentals.

3-12. Additional information

Soldiers will be informed of their entitlement to educational assistance under the New GI Bill according to AR 135-7, chapters 8 and 9.

Table 2-1
Completion of FORSCOM Form 1058-R(Test)

Complete FORSCOM Form 1058-R(Test) as prescribed in FORSCOM Reg 37-7, or the DOLFINS users manual and as follows:

ITEM	TITLE	INSTRUCTIONS
1	TO	Enter approving authority.
2	NAME	Enter last name, first name, and middle initial.
3	SSN	Enter social security number.
4	HOME ADDRESS	Enter the mailing address for the location from which the soldiers will report for ADT.
5	SEX	Enter M for male or F for female.
6	DA FORM 3298	Leave blank.
7	PX AGENT(S)	Enter the name(s) of those authorized privileges while soldier is on AD.
8	UIC	Enter the 6-position unit identification code of unit of assignment.
9	UNIT OF ASSIGNMENT OR ATTACHMENT	Enter unit of assignment.
10	RANK	Enter rank (i.e., SSG, SGT, SP4).

Table 2-1
Completion of FORSCOM Form 1058-R(Test)--continued

ITEM	TITLE	INSTRUCTIONS
11	PRIMARY MOS (ENLISTED)	Enter their 3-digit primary MOS. (Examples: 11B, 71L, 13B.)
12	BRANCH (OFFICERS)	Leave blank.
13	CLEARANCE	Enter a one- or two-position alpha character code (i.e., TS = TOP SECRET, S = SECRET, and C = CONFIDENTIAL).
14	PEBD	Enter the date of entry into the service for pay purposes expressed in the YYM-MDD format. (Example: 26 January 1985 would be 850126.)
15	DATE OF RANK (YYMMDD)	Leave blank.
16	DATE OF LAST PHYSICAL (YYMMDD)	Self-explanatory.
17	RYE DATE (MMDD)	Leave blank.
18	ETS/MRD (YYMMDD)	Enter the expiration term of service.
19	DOB (YYMMDD)	Leave blank.
20	MARITAL STATUS	Leave blank.
21	NUMBER OF DEPENDENTS	Leave blank.
22	HEIGHT	Self-explanatory.
23	WEIGHT	Self-explanatory.
24	INCENTIVE PAY	Enter Y or N.
25		Self-explanatory.
26	APC	Entered by the unit.
27	PROGRAM CODE	Entered by the unit.
28	DUTY TYPE	Enter AT, school, or special.
29	DUTY DAYS	Enter the number of duty days.
30	DUTY STATION(S)	Enter the full duty station. (Example: Fort Sill, Oklahoma 73501.) If there are multiple duty stations, list them here accordingly. Always include the ZIP Code.
31	REPORT DATE (YYMMDD)	Self-explanatory.
32	REPORT TIME	Self-explanatory.
33	MODE OF TRAVEL	Enter the two digit code describing the mode of travel to duty station. The first letter indicates: Government Transportation - G, Commercial Transportation - C. The second letter indicates: Automobile - A, Plane - P, Bus - B, Rail - R.
34	ONE WAY MILEAGE	Traveling by Government or commercial carrier. Enter the mileage from home to departure point of Government or commercial transportation.
35	PURPOSE	Enter the purpose of duty.
36	RENTAL CAR (Y/N)	Enter N - Not Authorized.
37	ADDITIONAL INSTRUCTIONS	Leave blank.
38	PROGRAM MANAGER	Leave blank.
39	COMMUTING DISTANCE (Y/N)	Leave blank.
40	REMARKS	Leave blank.

Table 2-2

FORSCOM and MUSARC points of contact

ADDRESS AND TELEPHONE NUMBER

FORSCOM

Commander
U.S. Army Forces Command
ATTN: AFKO-PBR
Fort McPherson, GA 30330-6000
Commercial: (404) 752-3648/2650
DSN: 572-3648/2650

FIRST ARMY

I. CONUSA HEADQUARTERS

Commander
First U.S. Army
ATTN: AFKA-RM-PR
Bldg 4550, Rm 224
Fort George G. Meade, MD 20755
Commercial: (301) 677-6427
DSN: 923-6230/6427
FTS: 86-677-6427

II. DREPO

Commander
Fort Indiantown Gap
ATTN: AFZQ-CM-B
Bldg 14300
Annville, PA 17003
Commercial: (717) 273-2601, ext. 2144
DSN: 235-2385/2144

III. MUSARC

1. Commander
77th ARCOM
ATTN: AFKA-ACA-RM
Bldg 200, Rm 338
Fort Totten USAR Center
Flushing, NY 11359
Commercial: (718) 352-5693
DSN: 456-0693
2. Commander
79th ARCOM
ATTN: AFKA-ACB-RM
Bldg 176, Rm 251
MG John W. Wurts Memorial
USAR Center
Naval Air Station
Willow Grove, PA 19090-5110
Commercial: (215) 443-1631
DSN: 991-1631/1632/1633

ADDRESS AND TELEPHONE NUMBER

3. Commander
94th ARCOM
ATTN: AFKA-ACD-RM-PB
Bldg 1607, Rm 437
Armed Forces Reserve Center
Hanscom AFB, MA 01731
Commercial: (617) 861-4187
DSN: 478-8147
4. Commander
97th ARCOM
ATTN: AFKA-ACE-RM
Bldg 1251, Rm 201
MG Baron Jean DeKalb USAR Center
Fort George G. Meade, MD 20755
Commercial: (301) 677-7933
DSN: 923-7933
FTS: 938-7933
5. Commander
99th ARCOM
ATTN: AFKA-ACE-RM
Bldg S-5, Rm 303A
Oakdale USAR Center
Oakdale, PA 15071
Commercial: (412) 777-1129/1126
DSN: 277-1129/1126
6. Commander
76th Division (Training)
ATTN: AFKA-GCA-RM
Bldg 700, Rm 227
Berry-Rosenblatt USAR Center
700 South Quaker Lane
West Hartford, CT 06110
Commercial: (203) 236-5632
FTS: 244-2000 (ask for 236-5637)
7. Commander
78th Division (Training)
ATTN: AFKA-GCB-RM
Bldg 1066, Rm 121
Kilmer USAR Center
Edison, NJ 08817
Commercial: (201) 985-5264
FTS: 342-5215
8. Commander
80th Division (Training)
ATTN: AFKA-GCC-RM
Rm 202
Richmond USAR Center
6700 Stratmore Road
Richmond, VA 23237-1198
Commercial: (804) 271-5806
DSN: 695-1110 (ask for 271-5806)

Table 2-2

FORSCOM and MUSARC points of contact--continued**ADDRESS AND TELEPHONE NUMBER**

9. Commander
 98th Division (Training)
 ATTN: AFKA-GCD-RM
 Bldg 2035, Rm 218
 2035 North Goodman Street
 Rochester, NY 14609
 Commercial: (716) 338-7400, ext. 248
 DSN: 963-6491/65

10. Commander
 310th Theater Army Area Command
 ATTN: AFKA-GCC-CMP
 Bldg 1355, Rm 217
 John Singleton Mosby USAR Center
 Fort Belvoir, VA 22060
 Commercial: (703) 664-6867
 DSN: 354-6867

SECOND ARMY**I. CONUSA HEADQUARTERS**

Commander
 Second U.S. Army
 ATTN: AFKD-RMF-R
 Bldg 101, 3rd Floor
 Fort Gillem
 Forest Park, GA 30050-7000
 Commercial: (404) 362-7650/7651
 DSN: 797-7642/7626

II. DREPO

Commander
 Fort McPherson
 ATTN: AFZK-CM-FPR
 Bldg 181, 2nd Floor
 Fort McPherson, GA 30330-6000
 Commercial: (404) 752-3863/3312
 DSN: 572-3863/3312
 FTS: 7-404-752-3863/3312

III. MUSARC

1. Commander
 81st ARCOM
 ATTN: AFKD-ACC-RM
 Rm 126
 2323 Dauphine Street
 East Point, GA 30344-5203
 Commercial: (404) 763-7587
 FTS: 7-404-246-7587

2. Commander
 120th ARCOM
 ATTN: AFKD-ACG-RM
 Bldg 9810

ADDRESS AND TELEPHONE NUMBER

Lee Road
 Fort Jackson, SC 29207-6070
 Commercial: (803) 751-7570/7579
 DSN: 734-7570/7579
 FTS: 7-803-678-7570/7579

3. Commander
 121st ARCOM
 ATTN: AFKD-ACH-RM
 Rm 200
 3620 8th Ave South
 Birmingham, AL 35222-3272
 Commercial: (205) 254-1958
 DSN: 340-1958
 FTS: 7-205-229-1958

4. Commander
 87th MAC
 ATTN: AFKD-GCF-RM-FR
 Rm 218
 3851 Venoa Daniels Road
 Birmingham, AL 35244-1295
 Commercial: (205) 987-8449
 DSN: 340-0573
 FTS: 7-205-229-0573

5. Commander
 412th Engineer Command
 ATTN: AFKD-GCH-RM
 PO Box 55
 Minden, LA 71005
 Commercial: (601) 636-1686
 DSN: 637-5999/5844
 FTS: 7-601-542-3952

6. Commander
 7581st USAG
 ATTN: AFKA-GCI-RM
 Bldg 1307
 Fort Buchanan, PR 00934
 Commercial: (809) 783-2424, ext. 7193
 DSN: 894-1490, ext. 7193
 FTS: 7-809-783-2424, ext. 7193

7. Commander
 100th Division (Training)
 ATTN: AFKD-GC-CN-RM
 Bldg 3
 3590 Century Division Way
 Louisville, KY 40205
 Commercial: (502) 459-3731
 FTS: 7-352-459-3731, ext. 39/22

8. Commander
 108th Division (Training)
 ATTN: AFKD-GCE-RMM
 1412 Westover Street

Table 2-2
FORSCOM and MUSARC points of contact--continued

ADDRESS AND TELEPHONE NUMBER

Charlotte, NC 28205
Commercial: (704) 371-6122
FTS: 7-704-672-6122

9. Commander
125th ARCOM
ATTN: DCSRM
443 Doneldson Pike
Nashville, TN 39214
Commercial: (615) 889-0983

FOURTH ARMY

I. CONUSA HEADQUARTERS

Commander
Fourth U.S. ARMY
ATTN: AFKE-RM-RR
Bldg 84
Fort Sheridan, IL 60037-7000
Commercial: (708) 926-2083
DSN: 459-3417/2083

II. DREPO

Commander
Fort McCoy
ATTN: AFZR-CM-B
Bldg 100, Rm 114
Fort McCoy, WI 54656
Commercial: (608) 388-2403
DSN: 280-2903

III. MUSARC

1. Commander
83d ARCOM
ATTN: AFKE-AC-OH-RM
Bldg 306
DCS Center
PO Box 16515
Columbus, OH 43216-5004
Commercial: (614) 236-3205/3206
DSN: 850-3205/3206
2. Commander
86th ARCOM
ATTN: AFKE-AC-IL
Rm 153
7402 West Roosevelt Road
Forest Park, IL 60310
Commercial: (708) 886-6981/6982
FTS: 886-6981/6991
3. Commander
88th ARCOM
ATTN: AFKE-AC-MN-RM

ADDRESS AND TELEPHONE NUMBER

Bldg 506, Rm 2169
Fort Snelling
St Paul, MN 55111
Commercial: (612) 725-5169/5212

4. Commander
123rd ARCOM
ATTN: AFKE-AC-CLRM
Bldg 126, Rm 145
Fort Benjamin Harrison, IN 46216-6400
Commercial: (317) 549-5070/5068
DSN: 699-5070/5068
5. Commander
103rd COSCOM
ATTN: AFKE-GC-COS
Bldg 101, Rm 248
225 East Army Post Road
Des Moines, IA 50315
Commercial: (515) 284-6023
6. Commander
416th Engineer Command
ATTN: AFKE-GC-EN-CO
Rm 104
4454 West Cermak Road
Chicago, IL 60623
Commercial: (312) 522-1020
7. Commander
300th MP Command
ATTN: AFKE-GC-MP-AMO
3200 South Beech Daly Road
Inkster, MI 48141-2648
Commercial: (313) 561-9400
8. Commander
425th Transportation Bde (MT)
ATTN: AFKB-GC-CS-BA
Bldg 900, Room 108
Fort Sheridan, IL 60037-7323
Commercial: (708) 926-2180/2782
DSN: 459-2180/2782
9. Commander
70th Division (Training)
ATTN: AFKE-GC-TNM
34451 Schoolcraft Road
Livonia, MI 48150
Commercial: (313) 427-3040
FTS: 6-226-3041
10. Commander
84th Division (Training)
ATTN: AFKE-GC-PNI
Bldg 200, Rm 203
1515 West Central Road

Table 2-2
FORSCOM and MUSARC points of contact--continued

ADDRESS AND TELEPHONE NUMBER

Arlington Heights, IL 60005
Commercial: (708) 577-4500, ext. 35
FTS: 6-708-577-4500, ext. 35

11. Commander
85th Division (Training)
ATTN: AFKE-GC-PNI
Bldg 200, Rm 203
1515 West Central Road
Arlington Heights, IL 60005
Commercial: (708) 577-4500, ext. 35
FTS: 6-708-577-4500, ext. 35

FIFTH ARMY

I. CONUSA HEADQUARTERS

Commander
Fifth U.S. Army
ATTN: AFKB-RM
Bldg 44, Rm 206
Fort Sam Houston, TX 78234
DSN: 471-2738/5232/5817/3620/3206/2001

II. DREPO

Commander
Fort Riley
ATTN: AFKE-RM-RR
Bldg 108, Rm 201
Fort Riley, KS 66442
DSN: 856-2179/3028/3742

III. MUSARC

1. Commander
89th ARCOM
ATTN: AFKC-ACB-RM-MM
Wichita, KS 67210
Commercial: (316) 681-1121
DSN: 962-1000 (ask for 681-1121)
2. Commander
90th ARCOM
ATTN: AFKB-AC-CH-RM
Bldg 1520, Rm 232
1920 Harry Wurzbach
San Antonio, TX 78209-6097
Commercial: (512) 221-7925/5479
DSN: 471-7925/5479
3. Commander
102nd ARCOM
ATTN: AFKB-AC-CJ-RM
Rm 219
4301 Goodfellow Boulevard
St Louis, MO 63120

ADDRESS AND TELEPHONE NUMBER

Commercial: (314) 263-2526
DSN: 693-2526/27/92

4. Commander
122nd ARCOM
ATTN: AFKB-AC-CK-RM
Rm 243
8001 Camp Robinson Road
North Little Rock, AK 72118
Commercial: (501) 378-6208
FTS: 7-501-740-6208
5. Commander
377th TACOM
ATTN: AFKB-CG-CP-SPO
Rm 219
5010 Leroy Johnson Drive
New Orleans, LA 70146
Commercial: (504) 283-4336
DSN: 363-1412/1413
FTS: 589-4397
6. Commander
420th Engineer Bde
ATTN: AFKB-GC-CR-RM
CMD & CTL Bldg, Rm 203
511 Carson Street
Bryan, TX 77801
Commercial: (713) 779-8326/27/28
7. Commander
75th MAC
ATTN: AFKB-GC-CB-RM
Rm 112
1850 Old Spanish Trail
Houston, TX 77054
Commercial: (713) 799-7919/7517
DSN: 954-2575/76/77/80
8. Commander
807th Medical Bde
ATTN: AFKB-GC-CT-RM
Rm 183
PO Drawer H
Seagoville, TX 75159
Commercial: (214) 287-3371
9. Commander
95th Division (Training)
ATTN: AFKB-GC-CI-RM
AFRC 3, Rm 22
PO Box 10095
Midwest City, OK 73140
Commercial: (405) 737-3466
DSN: 735-3529/3811

Table 2-2
FORSCOM and MUSARC points of contact--continued

ADDRESS AND TELEPHONE NUMBER

SIXTH ARMY

I. CONUSA HEADQUARTERS

Commander
 Sixth U.S. Army
 ATTN: AFKC-RM-FM
 Bldg 39
 Presidio of San Francisco, CA 94129
 Commercial: (415) 561-6092
 DSN: 586-6092

II. DREPO

Commander
 Presidio of San Francisco
 ATTN: AFKC-RM-FM
 Presidio of San Francisco, CA 94129
 Commercial: (415) 561-4112/2812
 DSN: 586-4112/2812

III. MUSARC

1. Commander
 63rd ARCOM
 ATTN: AFKC-ACA-RM
 Bldg 4
 Armed Forces Reserve Center
 Los Alamitos, CA 90720
 Commercial: (213) 493-8177
 DSN: 972-2177

2. Commander
 96th ARCOM
 ATTN: AFKC-ACC-RM
 Bldg 103
 Fort Douglas, UT 84113
 Commercial: (801) 524-4335
 DSN: 924-4355

3. Commander
 124th ARCOM
 ATTN: AFKC-ACD-RM
 Bldg 417
 Fort Lawton, WA 98199
 Commercial: (206) 281-3013
 DSN: 744-3013

4. Commander
 351st Civil Affairs Command
 ATTN: AFCK-GCC-RM
 1776 Old Middlefield Way
 Mountainview, CA 94043-1809
 Commercial: (415) 968-1696
 DSN: 586-5962

ADDRESS AND TELEPHONE NUMBER

5. Commander
 WESTCOM
 ATTN: APCO-BD
 Fort Shafter, HI 96858
 Commercial: (808) 543-1796

ADDENDUM TO CERTIFICATE AND ACKNOWLEDGMENT OF SERVICE REQUIREMENTS (DA FORM 3540) FOR PARTICIPATION IN THE USAR PRIOR SERVICE TRAINING OPTION (For use of this form see USAREC/FORSCOM/TRADOC Reg 601-98)		
INFORMATION REQUIRED BY THE PRIVACY ACT		
AUTHORITY:	Title 10 USC Section 270, 10 USC 511, 10 USC 673a and Executive Order 9397, 22 November 1943	
PRINCIPAL PURPOSE:	To explain additional obligations and requirements imposed as a result of this specific option and to ensure that your agreement to these conditions is a matter of record.	
ROUTINE USES:	Confirmation of obligations and requirements incurred under this option; occasionally as a basis for retraining in an alternate skill if training requirements are not met.	
DISCLOSURE:	Disclosure of your SSN is voluntary; however, if not provided you will not be accepted into the option.	
THIS FORM WILL BE COMPLETED FOR EACH APPLICANT CONTRACTING FOR THE PRIOR SERVICE TRAINING OPTION AND MUST BE FIRMLY ATTACHED TO EACH COPY OF THE DA FORM 3540.		
<p>1. My voluntary election for this option assures me that, provided I meet required prerequisites, I will receive formal military occupational specialty training for <u>11B, Infantryman</u>. (MOS and TITLE)</p> <p>2. I volunteer to enter on active duty for training within 180 days from my enlistment or reenlistment for an approximate period of <u>10</u> weeks, including travel to and from home station and processing time, at a time convenient to the service for the purpose of becoming qualified in the military occupational specialty for which I am being accepted.</p> <p>3. I must have a minimum remaining service obligation of 2 years upon completion of the required skill training. If I do not meet this requirement, I must obligate myself for a minimum of 3 years unless I elect linguist training which requires a 4 year minimum obligation. (Individual will initial the appropriately checked box.)</p> <p><input type="checkbox"/> a. I have the minimum required service obligation and voluntarily agree to alter my current service contract to participate in this program.</p> <p><input type="checkbox"/> b. I have no remaining service obligation and must enlist for a minimum of 3 or 4 years, as appropriate.</p> <p><input type="checkbox"/> c. I have no remaining service obligation, but I must extend or reenlist for a minimum of 3 or 4 years, as appropriate, to meet the service obligation requirement.</p> <p><input type="checkbox"/> d. I am currently serving in the Individual Ready Reserve on an extension. I do not have the minimum obligation required and must reenlist for a minimum of 3 or 4 years, as appropriate.</p> <p>4. If I fail to participate satisfactorily in unit training assemblies or annual field training, or if I am unable to continue unit participation because of actions on my part, as opposed to unit inactivation, reorganization, or relocation on the part of the military service, I may be subject to being ordered to 24 months active duty less that period of active duty or active duty training I may have already served.</p> <p>5. If for any reason I am unable to successfully complete skill training during the period for which I was ordered to active duty, then I agree to remain on active duty for such additional period for which I was ordered, then I agree to abide by my Army Reserve commander's determination based on the needs of the Army, requiring me to:</p> <p style="padding-left: 20px;">a. Accept training in an alternate military occupational specialty as determined by my Army Reserve commander, and to remain on active duty for such additional period as may be required to complete such training and become qualified in the alternate military occupational specialty, or</p> <p style="padding-left: 20px;">b. Be released immediately from active duty in accordance with Army regulations, and accept involuntary reassignment to the Individual Ready Reserve for the remainder of my statutory or contractual obligation no later than 90 days following the date of my release from active duty unless I am converted and/or transferred in another unit vacancy authorized my current grade and military occupational specialty.</p> <p>6. I further understand that I may not voluntarily change my selected military occupational specialty after the reservation for entry on active duty to undergo skill training has been confirmed.</p> <p>7. I understand that selection for this option precludes my eligibility for an affiliation bonus under the Selected Reserve Incentive Program. I further understand that I must enter a service agreement for at least 6 years and qualify to be eligible for the New GI Bill.</p> <p>8. I understand that if I accept this option and later decide to apply for membership in any Active Service Component, I will not be eligible for release from my Reserve unit until 6 months after being awarded my MOS.</p> <p>9. I, the undersigned, having voluntarily elected entry under the U.S. Army Reserve Prior Service Training Option, hereby certify the provisions outlined on this addendum have been fully read by me and explained to me by the officer, guidance counselor, or in-service recruiter, whose signature appears below. Any other promise or representation of commitments made to me in conjunction with this option and my commitment to the U.S. Army Reserve is written below in my own handwriting, or is hereby waived. (If none, write "NONE.")</p> <p>10. REMARKS: None.</p>		
SIGNATURE OF APPLICANT /signed/	TYPED NAME AND SSN OF APPLICANT John H. Doe, 103-35-6281	DATE 14 Oct 90
SIGNATURE OF WITNESS /signed/	TYPED NAME, RANK, AND TITLE OF WITNESS Robert L. Hansen, MSG, Guidance Counselor	DATE 14 Oct 90

USAREC Fm 827, Rev 1 Oct 87

Figure 3-1. Sample of a completed USAREC Fm 827

Appendix A References

Section I Required Publications

AR 135-7

Incentive Programs.

AR 135-91

Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures.

AR 140-1

Army Reserve Mission, Organization, and Training.

AR 140-10

Assignments, Attachments, Details, and Transfers.

AR 140-111

U.S. Army Reserve Reenlistment Program.

AR 350-10

Management of Army Training Requirements and Resources.

AR 600-9

The Army Weight Control Program.

AR 601-210

Regular Army and Army Reserve Enlistment Program.

AR 630-10

Absence Without Leave and Desertion.

AR 700-84

Issue and Sale of Personal Clothing.

USAREC Reg 140-3

Request for Reserve Unit Assignment of Individual Ready Reserve Members.

USAREC Reg 601-82

United States Army Recruiting Command United States Army Reserve Ownership Program.

Section II

Related Publications

AR 40-501

Standards of Medical Fitness.

AR 135-200

Active Duty for Training, Annual Training and Active Duty Special Work of Individual Soldiers.

AR 140-192

Organization, Training, Assignment and Retention Criteria for Military Intelligence, Signals Intelligence, Electronic Warfare and Signal Security Units.

AR 195-3

Acceptance, Accreditation, and Release of U.S. Army Criminal Investigation Command Personnel.

AR 310-10

Military Orders.

AR 601-270

Military Entrance Processing Station (MEPS).

AR 601-280

Total Army Retention Program.

AR 611-201

Enlisted Career Management Fields and Military Occupational Specialties.

AR 612-201

Processing, Control, and Distribution of Personnel at U.S. Army Reception Battalions and Training Centers.

AR 635-10

Processing Personnel for Separation.

AR 635-200

Enlisted Personnel.

FORSCOM Reg 37-7

USAR Financial Management and Reserve Component Support.

JFTR, Vol I

Uniformed Service Members.

Misc Pub 13-1

Military Pay and Allowances Entitlements Manual.

TRADOC Reg 140-2

USAR Liaison NCO Program at Army Training Centers and Schools.

TRADOC Pam 600-5

Management of ARNG/USAR Trainees.

Section III

Required Forms

FORSCOM Form 1058-R(Test)

Application for Active Duty Training and Annual Training for Members of the Army Reserve.

USAREC Fm 827

Addendum to Certificate and Acknowledgment of Service Requirements (DA Form 3540) for Participation in the USAR Prior Service Training Option.

Section IV

Related Forms

DA Form 3072

Request for Waiver of Disqualification for Enlistment/Reenlistment in the Regular Army for In-Service Personnel.

DA Form 3540

Certificate and Acknowledgment of Service Requirements for Individuals Enlisting, Reenlisting, or Transferring into Troop Program Units of the U.S. Army Reserve.

DA Form 4187

Personnel Action.

DA Form 5261-5-R

Selected Reserve Incentive Program - Prior Service Enlistment Bonus.

DD Form 4 series

Enlistment/Reenlistment Document - Armed Forces of the United States.

DD Form 93

Record of Emergency Data.

DD Form 214

Certificate of Release or Discharge From Active Duty.

DD Form 215

Correction to DD Form 214 Certificate of Release or Discharge From Active Duty.

DD Form 398-2

National Agency Questionnaire (NAQ).

DD Form 1966 series

Record of Military Processing - Armed Forces of the United States.

SF 88

Report of Medical Examination.

SF 93

Report of Medical History.

USAREC Fm 1027

Continuation of Remarks (DA Form 4187) U.S. Army Reserve Request for Assignment/Transfer With An Existing Military Service Obligation.

USAREC Fm 1028

Statement for Acknowledgment - United States Army Reserve.

Appendix B Packet Composition and Distribution

B-1. IRR transfers, reenlistments, and extensions

a. This appendix provides guidance to MEPS for the composition and distribution of forms and documents for members of the IRR who transfer to USAR TPU, with or without reenlistment or extension in conjunction with the USAR PST option.

b. Packet composition is shown at table B-1. These packets will be distributed as follows:

(1) Packet number 1: Forwarded immediately upon completion of processing to Commander, USARPERCEN (DARP-ZOR-A), 9700 Page Boulevard, St. Louis, MO 63132-5260.

(2) Packet number 2: Retained by the USAREC GC at MEPS until the member reports for shipment to training. (See para c below for additional instructions.)

(3) Packet number 3: Provided to the individual soldier upon completion of processing.

(4) Packet number 4: Forwarded to the gaining USAR TPU immediately upon completion of processing. It is advisable that this packet accompany the responsible recruiter when the new unit member is escorted to the TPU.

(5) Packet number 5: Forwarded to the responsible USAREC recruiting battalion (Rctg Bn) as a residual packet. This packet will be constructed by the GC using mechanically reproduced copies of documents and forwarded to the Rctg Bn on the date the soldier ships to training.

c. Upon return to the MEPS for entry on ADT or IADT, the soldier's Military Personnel Jacket (provided by TPU) will be combined with packet number 2 and forwarded to the Rctg Bn with the soldier.

B-2. Composition of transfer packets

The copy number of the form or document is shown at table B-1 under each packet as follows: "O" for the original (white); "2" for the first carbon (yellow); "3" for the second carbon (green); "4" for the third carbon (pink); and "R" for mechanically reproduced copy. A number in parenthesis () means that number of copies. Dashes indicate that no distribution is made. Other forms or documents not listed below will be placed in the appropriate packet as indicated in AR 601-210, table B-2B, and this appendix.

Table B-1
Packet composition

DOCUMENT	PACKET NUMBER				
	1	2	3	4	5
DD Form 4 series	O	CY 2	CY 4	CY 4	CY
DD Form 93	-	O, CY 2	-	CY 3	CY 4
DD Form 214/215	CY	CY	CY	O	-
DD Form 1966/1	O	CY 2	CY 3	CY 4	CY
FORSCOM Form 1058-R(Test)	-	CY	CY	-	CY
DA Form 3072	O	CY	CY	-	CY
DA Form 3540	O	CY	CY	CY	CY
DA Form 4187	O	CY	CY	CY	CY
USAREC Fm 1027	O	CY	CY	CY	CY
USAREC Fm 1028	O	CY	CY	CY	CY
DA FORM 5261-5-R	O	CY	CY	CY	CY
SF 88 and SF 93	CY	O	CY	-	CY
USAREC Fm 827 (Addendum to DA Form 3540)	O	CY	CY	CY	CY
ASVAB	-	O	CY	-	CY
Reservation (REQUEST)	-	O	CY	CY	CY
Orders	(1)	(7)	(3)	(3)	(3)

NOTE: MEPS will place the original DA Form 4187 as the top document immediately above the original DD Form 4 and DA Form 3540 for packet number 1.

Glossary

Section I Abbreviations

AD

active duty

ADT

active duty for training

AT

annual training

BT

basic training

CG

Commanding General

FORSCOM

United States Army Forces Command

GC

guidance counselor

IADT

initial active duty for training

IRR

Individual Ready Reserve

MEPS

Military Entrance Processing Station

MOS

military occupational specialty

MUSARC

Major United States Army Reserve Command

PERSCOM

United States Total Army Personnel Command

PST

prior service training

Rctg Bn

recruiting battalion

RECBN

United States Army Reception Battalion

REQUEST

Recruit Quota System

TPU

troop program unit

TRADOC

United States Army Training and Doctrine Command

TS

TOP SECRET

USAR

United States Army Reserve

USAREC

United States Army Recruiting Command

USARPERCEN

United States Army Reserve Personnel Center

Section II Terms

applicant

A person who applies voluntarily for enlistment, assignment, transfer, reenlistment, or extension to a unit of the USAR and is found eligible. In addition, applicants applying under the PST option are voluntarily agreeing to undergo formal skill training as part of the unit membership agreement.

reasonable commuting distance

The distance from home to the USAR center which is within a 50-mile radius or 90-minute travel time.

service obligation

The military service obligation incurred by completion of the oath of enlistment or an enlistment or reenlistment. Includes extensions, which are not new contracts or agreements, that extend the term of service on the existing or current contract or agreement. The contract or agreement can be either statutory or contractual service, both of which may run concurrently.

APPLICATION FOR ACTIVE DUTY TRAINING AND ANNUAL TRAINING FOR MEMBERS OF THE ARMY RESERVE (FORSCOM Reg 37-7 and DOLFINS Users Manual)				
PRIVACY ACT STATEMENT				
AUTHORITY: PRINCIPAL PURPOSE: ROUTINE USES: DISCLOSURES:	10 USC 672 (d) and USC 275 To determine eligibility and schedule individuals for training on requested date. To identify the applicant as a Reserve Component member and to issue active duty training orders. Completing this form is mandatory for individuals applying for active duty training.			
SECTION A - APPLICANT (See instructions in FORSCOM Reg 37-7 or the DOLFINS Users Manual before completing this form.)				
1. TO (Include Zip Code)				
2. NAME (Last, First, MI)			3. SSN	
4. HOME ADDRESS (Include Zip Code)				
5. SEX	6. DA FORM 3298 (Y/N)	7. PX AGENT(S)		8. UIC
DATE CERTIFIED				
9. UNIT OF ASSIGNMENT OR ATTACHMENT			10. RANK	11. PRIMARY MOS (Enlisted)
12. BRANCH (Officers)	13. CLEARANCE		14. PEBD	15. DATE OF RANK (YYMMDD)
16. DATE OF LAST PHYSICAL (YYMMDD)	17. RYE (MMDD)	18. ETS/MRD (YYMMDD)	19. DOB (YYMMDD)	20. MARITAL STATUS
21. NUMBER OF DEPENDENTS	22. HEIGHT	23. WEIGHT	24. INCENTIVE PAY	
25. I AM <input type="checkbox"/> I AM NOT <input type="checkbox"/> DRAWING A PENSION, DISABILITY COMPENSATION, OR RETIRED PAY FROM THE UNITED STATES GOVERNMENT.				
SECTION B - TRAINING DATA				
26. APC	27. PROGRAM CODE	28. DUTY TYPE	29. DUTY DAYS	
30. DUTY STATIONS(S)				
31. REPORT DATE (YYMMDD)	32. REPORT TIME	33. MODE OF TRAVEL	34. ONE WAY MILEAGE	
35. PURPOSE			36. RENTAL CAR (Y/N)	
37. ADDITIONAL INSTRUCTIONS				
38. PROGRAM MANAGER	39. COMMUTING DISTANCE (Y/N)	40. REMARKS		
SECTION C - APPROVAL ACTION				
41. SIGNATURE OF APPLICANT			42. DATE	
43. <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	44. SIGNATURE OF UNIT COMMANDER		45. DATE	

Figure 2-1. Copy of FORSCOM Form 1058-R (TEST)